



Vision Flying Training Institute (VFTI)

TRANSPARENCY IN PAYMENT AND REFUND POLICIES

1. Fee Structure and Transparency

Vision Flying Training Institute (VFTI) is committed to maintaining transparency and fairness in all financial dealings with students. The institute provides students with a clear fee structure and relevant payment details before admission. The applicable training fees, payment schedule, and other agreed financial terms are communicated to students through the official fee quotation and admission documentation.

No Hidden Charges: VFTI does not impose hidden charges beyond the fees and applicable costs communicated and agreed upon with the student. Any additional charge, where applicable, will be communicated with appropriate details.

2. Fee Payment Schedule

Students are required to pay their training fees according to the payment schedule and terms specified in the official fee quotation or agreement accepted by them.

- The applicable fee structure and payment schedule are communicated before admission.
- Payments must be made within the agreed timelines.
- Students are advised to retain payment receipts and relevant financial documents for their records.
- Any clarification regarding fees, instalments, or payment deadlines may be obtained from the institute's administration.

3. Refund Policy

Refunds shall be processed as per the terms and conditions of the agreement signed by the student. Refund eligibility and the amount, if any, will be assessed in accordance with the signed agreement and the circumstances of the case.

3.1 Case-by-Case Assessment

Refund requests will be reviewed individually, taking into consideration the applicable agreement, payment records, training status, and the circumstances leading to the request.

The refund amount and applicable deductions, if any, will be determined in accordance with the agreed terms and conditions.

3.2 Cases Involving Institute Responsibility

In cases where the matter arises entirely due to a fault attributable to VFTI, the case will be referred to the institute's **Appropriate Committee** for review and consideration.

The committee will examine the circumstances, relevant documents, and applicable contractual terms before recommending an appropriate decision regarding the refund.

The outcome will be communicated to the concerned student following the review process.



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3.3 Refund Processing Timeline

Refund requests will be reviewed and processed in accordance with the applicable agreement and the decision taken in the relevant case. The student will be informed of the status of the request and the applicable processing timeline.

4. Student Agreement and Documentation

VFTI ensures that students are provided with the applicable fee quotation, payment schedule, and agreement containing the relevant financial terms and conditions.

Students are advised to read and understand the agreement carefully before signing it and making payments.

The signed agreement serves as the reference for determining the applicable payment obligations, refund eligibility, and other agreed financial conditions.